

# Submission Guidelines & Gallery Standards

**COPYRIGHT GUIDELINES** – Arts & Culture Colwood Society supports the rights of artists and requires that all submitted artwork be the ORIGINAL creation of the submitting artist. It is incumbent on all artists to familiarize themselves with Canadian copyright laws to ensure that they are not infringing on another artist's rights.

**ORIGINAL ART** – Artists are encouraged to submit artworks that reflect their own original personal vision and style. If an artwork is recognizably based on the work of another artist, or uses a part of another artist's artwork as a creative base, it may be subject to copyright infringement. Such artworks are discouraged for submission to this Coast Collective Visual Arts Program/Exhibition. Eligibility of any artwork is up to the discretion of the jurors, "Reproductions or copies of 2D work (such as giclées/inkjet/archival ink) will not be accepted for adjudication. (Photography and computer-generated works can be printed using these methods, as long as they are accompanied by a Certificate of Authenticity stating edition run & number.) "

**USING PHOTOGRAPHS AS SOURCE MATERIAL** – It is important to note the FCA (Federation of Canadian Artists) policy with regards to using photographs as reference. ACCS supports the following statement:

“While using photos as reference for painting is a long held accepted practice, making substantive use of stock imagery or photos taken by professional photographers is not permissible, even with their permission. Photographs by professional photographers are considered artworks in and of themselves. Reference photos must be taken by the artist themselves or provided to them by an amateur photographer with their express consent. Stock images may only be referred to for anatomical study and must be incidental to the completed artwork to be permissible.” FCA Policy, section 7.1.5.

## **PRESENTATION –**

- Artwork must be FAMILY FRIENDLY.
- All artworks must be signed and completely dry (no tacky surfaces).
- All artwork must be framed, EXCEPT 1.5” deep gallery canvases. Edges of these artworks must be completely void of paint, or completely covered in a complimentary colour or be a continuation of the artwork. Staples must be on the back of gallery wrapped canvases.
- Works on paper must be finished to an archival standard and can either be framed or adhered to a gallery wrap canvas or suitable cradled wood panel No “teeth”(sawtooth) fixtures or French cleats are permitted.
- Artwork behind glass must be matted. Glass is void of scratches and fingerprints.
- All artwork must be ready-to-hang. All substrates must be wired with d-rings and plastic-coated picture wire preferred, regardless of size.
- Wires and hanging hardware must not be visible when hung. The wire should be a

minimum of 1 1/2 inch from the top of the frame when pulled tight (this includes deep gallery canvases). Ensure wires are tight and as high up on the frame as they can be whilst maintaining the requested distance.

**This event is a fine art exhibition and table-based sales will not be permitted. Items with multiples/collections will not be accepted.**

**Arts & Culture Colwood Society reserves the right to refuse to accept or display artwork that does not follow these above guidelines. Arts & Culture Colwood Society also reserves the right to choose not to display artworks based on the capacity of the venue or other constraints, at the discretion of ACCS, the jurors, and the event organizers.**